

**THE PENNSYLVANIA STATE UNIVERSITY
BOARD OF TRUSTEES**

**COMMITTEE ON GOVERNANCE AND LONG-RANGE PLANNING
MINUTES OF MEETING
VOLUME GLRP 22**

November 3, 2016

A meeting of the Committee on Governance and Long-Range Planning was held in Room 211, The Penn Stater Conference Center Hotel, University Park, Pennsylvania, on Thursday, November 3, 2016.

The following Trustees, constituting a quorum, were present: Barbara Doran, David Han, Chris Hoffman, Betsy Huber, Ira Lubert and Matt Schuyler. Trustees Emeritus Keith Eckel and Carl Shaffer and Governor's Representative William Shipley were also present.

Staff members in attendance were: Eric Barron, Steve Dunham, Frank Guadagnino, Nick Jones, Lance Kennedy-Phillips, and Tom Poole.

Constituent Representatives Katie Jordan and Laura Pauley were also present.

The meeting was called to order by Chairman Huber at 1:02 p.m.

Chair Huber called for a motion for the Committee to approve the *Minutes* from the September 15, 2016 meeting. An addition to the minutes was requested, asking that the Committee consider codifying the inviting of non-voting faculty and student representatives to the standing committees of the board in a proposed change to the *Standing Orders*, VII (9)(a). The motion was put forward, seconded and carried unanimously with the addition of the above request.

Nick Jones, Executive Vice President and Provost gave an update on the Strategic Plan implementation.

The Committee was updated on results from the recent survey of the Board regarding Skill Set Inventory for Trustee Selection Processes. A report will be drawn up and provided to chairs of the various selection groups outlining any gaps or areas of skill sets that should be taken into consideration when cultivating individuals for Board membership.

The Committee discussed professional development opportunities for trustees. It was agreed that updated documents of offerings available would be posted on the portal.

Discussion continued on *Standing Orders*, VII (9)(a), and it was decided to include on a future agenda.

An update was provided to the Committee on plans for the January 2017 Board of Trustees Retreat.

A report was available regarding expenses for the July 2016 Board of Trustees meetings, as well as a comparative expenditure report.

The meeting was adjourned at 2:04 p.m.

Respectfully submitted,

Thomas J. Penkala
Associate Director, Board of Trustees