

**THE PENNSYLVANIA STATE UNIVERSITY
BOARD OF TRUSTEES**

**COMMITTEE ON GOVERNANCE AND LONG-RANGE PLANNING
MINUTES OF MEETING
VOLUME GLRP 33**

February 22, 2019

A meeting of the Committee on Governance and Long-Range Planning was held in Room 206, The Penn Stater Hotel and Conference Center, State College, Pennsylvania, on February 22, 2019.

The following Trustees, constituting a quorum, were present: Mark Dambly, Barbara Doran, David Han, Michael Hoeschele, Chris Hoffman, David Kleppinger, Keith Masser, Julie Anna Potts and Matt Schuyler. The Governor's Representative, William Shipley, was also present. Emeriti Trustees Keith Eckel and Carl Shaffer were in attendance.

Staff members in attendance were: Frank Guadagnino and Nick Jones. Constituent Representatives Laura McKinney and Matthew Woessner was also present.

The meeting was called to order by Chair Potts at 3:00 p.m.

Minutes of the November 15, 2018 telephonic meeting of the Committee were approved unanimously.

Chris Hoffman spoke about the upcoming board assessment plans. The assessment tool will be distributed to Trustees and Representative Shipley on March 15, with a reply date of April 1. Data will then be collected and prepared for review and in-depth discussion at the July Professional Development/Retreat. A motion was made and seconded to approve the assessment tool for distribution and it passed unanimously.

Chair Potts spoke briefly about the July Professional Development/Retreat, asking that anyone who has ideas or suggestions submit them to her or a member of the sub-group.

Action Items for review came before the Committee.

Action Item – Agenda 3.I Proposed Changes to the Penn State Health *Bylaws*

A resolution was brought forward and seconded to approve amendments to the Penn State Health *Bylaws*. The motion carried unanimously. This item will be put forward to the full Board on Friday afternoon.

Action Item *Committee action only* Proposed Changes to PSU *Bylaws*

A resolution was brought forward and seconded to recommend to the full Board that amendments be made to the Penn State University *Bylaws*. The motion carried unanimously. This item will be put forward to the full Board in May.

Under other business, Chair Potts mentioned that there are no plans for the Committee to meet in-person in July.

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Thomas J. Penkala
Associate Director, Board of Trustees