



**Committee on Audit and Risk**  
Meeting Agenda

Thursday, February 25, 2016  
7:30-9:00 a.m.

Magnolia A, The Hershey Lodge  
Hershey, PA

**Public Session**

1. Call to Order (W. Rakowich)
2. Approval of minutes – October 30, 2015 meeting (W. Rakowich)
3. Roles and Responsibilities Matrix (W. Rakowich/ D. Heist)
4. Internal Audit Follow Up Report (D. Heist)
5. IT Update – Current Structure/Interim Leadership (N. Jones)
6. Risk Management – Update on Subcommittee on Risk (D. Cotner/G. Langsdale)
7. Deloitte Management Letter and Management Responses (J. Doncsecz)
8. Review and Approval Deloitte Engagement Letter (J. Doncsecz)
9. Review Annual letter to Deloitte addressing audit partner rotation, record retention of audit work papers, conflict of interest, and fraudulent influence (J. Doncsecz)
10. Adjournment (W. Rakowich)

**Executive Session: 8:15-9:00 a.m.**