

**THE PENNSYLVANIA STATE UNIVERSITY
BOARD OF TRUSTEES**

**COMMITTEE ON GOVERNANCE AND LONG-RANGE PLANNING
MINUTES OF MEETING
VOLUME GLRP 20**

July 21, 2016

A meeting of the Committee on Governance and Long-Range Planning was held in Room 107, Nesbitt Academic Commons, Penn State Wilkes-Barre, Lehman, Pennsylvania, on Thursday, July 21, 2016.

The following Trustees, constituting a quorum, were present: Barbara Doran, David Han, Chris Hoffman, Betsy Huber, Keith Masser and Matt Schuyler. Trustee Emeritus Carl Shaffer and Governor's Representative William Shipley were also present.

Staff members in attendance were: Eric Barron, Steve Dunham, Frank Guadagnino, Nicholas Jones, Lance Kennedy-Phillips, and Tom Poole.

Constituent representatives Katie Jordan and Laura Pauley were also present.

The meeting was called to order by Chairman Huber at 2:33 p.m.

Chair Huber called for a motion for the Committee to approve the *Minutes* from the May 5, 2016 meeting. The motion was put forward, seconded and carried unanimously.

The Committee next led a discussion about the Emeriti Trustee selection process. A sub-committee was appointed (Trustees Doran, Han and Huber), who will participate in a conference call to review Trustees who are eligible for emeriti status and proceed with a recommendation at the September committee meeting.

The Skill Set Inventory for Trustee Selection Processes discussion included a grid that was presented to the Committee. Discussion occurred and members were asked to review the grid and submit additions or proposed changes. The draft will be modified and made available for Committee approval in November.

Review of the Amended and Restated *Bylaws* and *Articles of Incorporation* for the Corporation for Penn State were reviewed by the Committee. The item was adopted unanimously by the Committee and will go to the full Board in September.

Discussion followed regarding the January 2017 Retreat centering on what the expected outcome of retreat should be, what we want to accomplish, format, duration, facilitators etc. A sub-committee was appointed (Trustees Doran, Han, Huber and Schuyler), who will participate in a conference call to review retreat ideas and information and have a report-out at the September committee meeting.

Katie Jordan, Vice President, UPUA brought forward a discussion item that would look at the possibility of having Presidents and Vice Presidents from the three student organizations, UPUA, CCSG and GPSA being seated on Board Committees. There was dialogue and discussion. The Committee was in favor of exploring this possibility.

Discussion next focused on the Expectations of Membership. The information was presented to the Committee including the existing language and July 8, 2016 changes. Trustee Dandrea, offered some additional revisions to be reviewed by the Committee. These comments will be added to the working document and it will be posted on BoardEffect for Committee review and discussion at the September meeting.

The topic of educational opportunities available for Trustees was brought up and discussion occurred. This topic will be added to the September meeting agenda for further discussion.

A report was available regarding expenses for the May 2016 Board of Trustees meetings, as well as a comparative expenditure report.

A motion was brought forward, seconded and passed to adjourn the meeting until the public meeting on July 22 in the event that the committee may need to convene to consider and recommend any considerations to the composition of the Executive Committee.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Thomas J. Penkala
Associate Director, Board of Trustees