

### **Board of Trustees**

#### **Committee on Governance and Long-Range Planning**

Meeting Agenda

Thursday, November 3, 2016 1:00 – 2:00 p.m.

## Room 211, Penn Stater Conference Center Hotel University Park, PA

- 1. Call to Order (B. Huber)
- 2. Approval of September 15, 2016 Minutes (B. Huber)
- 3. Update on Strategic Plan Implementation (N. Jones)
- 4. Discussion of Skill Set Inventory for Trustee Selection Processes Survey Results (B. Huber/M. Schuyler/D. Han)
- 5. Update January 2017 Retreat (B. Huber, M. Schuyler)
- 6. Update Trustee Professional Development (B. Huber)
- 7. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meetings held in July 2016 is available for the trustees on the board portal as well as on the Board website
- 8. Other business items
- 9. Executive Session (if needed)

# Board of Trustees Meeting Nesbitt Academic Commons, Penn State Wilkes Barre, Lehman, PA July 21-22, 2016

<b>Direct Meeting Expenses</b>	
Reimbursed Travel	\$ 5,092.14
Lodging	\$ 10,566.51
Meals and Break Services	\$ 15,894.14
Newspaper Ads	\$ 553.29
Conference Services	\$ 2,826.10
Purchased University Services (OPP, Fleet, WPSU)	\$ 23,238.11
Total Direct Meeting Expenses	\$ 58,170.29
Indirect Meeting Expenses	
Postage	\$ 33.89
Printing	\$ 1,277.89
Total Indirect Mtg Expense	\$ 1,311.78
Reception/Dinner Expenses	
Reception/Dinner*	\$ 15,785.60
Miscellaneous (rental, services)	\$ -
Total Dinner/Recp Expenses	\$ 15,785.60
<b>Total Meeting Expenses</b>	\$ 75,267.67

<sup>\*</sup>Lunch and break service associated with meetings/seminars for committees and the meeting of the full board. Reception held at Holiday Inn Wilkes Barre for Trustees, University staff, members of the Penn State Wilkes Barre campus and Advisory Board, and special guests.

## Total Expenditures by Fiscal Year | FY 2011-2012 through FY 2016-2017

	FY	2011-2012	FY 201	2-2013	FY	2013-2014	FY 2	2014-2015	FY	2015-2016	FY 2016-2017
July		37,656.47	7	72,753.63		89,228.98		72,688.72		86,266.89	75,267.67
September		53,575.12	5	6,538.15		58,484.61		62,788.54		56,059.02	
November		46,396.46	5	53,428.23		64,305.39		52,329.97		59,150.69	
January		39,269.29	4	11,505.37		38,415.63		47,094.83		-	
February		-		-		-		-		113,687.30	
March		55,094.43	$\epsilon$	59,339.02		81,223.40		111,858.31		-	
May		51,315.90	5	2,648.64		56,983.73		59,131.25		63,608.75	
	\$	283,307.67	\$ 34	6,213.04	\$	388,641.74	\$	405,891.62	\$	378,772.65	\$75,267.67

