



## Committee on Governance and Long-Range Planning

### Meeting Agenda

Thursday, November 9, 2017

8:30 – 9:30 a.m.

Room 211, Penn Stater Conference Center Hotel

University Park, PA

1. Call to Order (D. Han)
2. Approval of September 14, 2017 Minutes (D. Han)
3. Discussion – Retreat 2018 Overview (J. Potts)
4. Discussion of Skill Set Inventory for Trustee Selection Processes (D. Han)
5. Review of Committee Operating Guidelines (D. Han, B. Doran)
6. Review of Action Items
  - Action Item – Committee Only
    - Proposed Revisions to Standing Orders – Public Comment (D. Han)
7. Generative Discussion: Strategic Plan – *Stewarding Resources* (L. Kump, R. Roush)
8. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meetings held in July and September 2017 are available for the trustees on the board portal as well as on the Board website
9. Other business items
10. Executive Session (if needed)

**Board of Trustees Meeting**  
**Student Center, Capital Union Building | Penn State Harrisburg, Middletown, PA**  
**July 20-21, 2017**

**Direct Meeting Expenses**

Reimbursed Travel	\$	4,678.77
Lodging	\$	17,815.46
Meals and Break Services	\$	10,104.00
Legal Advertising	\$	587.97
PSU Conference Services	\$	-
Purchased University Services (OPP, Fleet, WPSU)	\$	22,538.54
Purchased Outside Services (Transportation, Conference Support)	\$	2,273.18
Total Direct Meeting Expenses	\$	57,997.92

**Reception/Dinner Expenses**

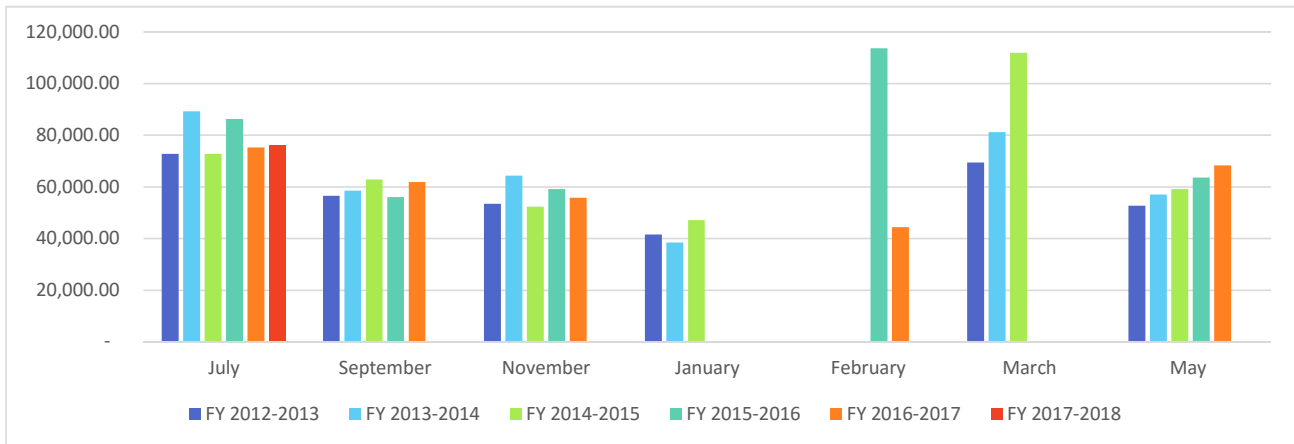
Reception/Dinner	\$	18,265.36
Miscellaneous (rental, services)	\$	-
Total Dinner/Recp Expenses	\$	18,265.36

**Total Meeting Expenses** **\$ 76,263.28**

Meal and break service associated with meetings/seminars for committees and the meeting of the full board. Reception and dinner held at the Hilton Harrisburg for Trustees, University staff, members of the Penn State Harrisburg community and Advisory Board, and special guests.

**Total Board Meeting Expenditures by Fiscal Year | FY 2012-2013 through FY 2017-2018**

	<b>FY 2012-2013</b>	<b>FY 2013-2014</b>	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>	<b>FY 2016-2017</b>	<b>FY 2017-2018</b>
July	72,753.63	89,228.98	72,688.72	86,266.89	75,267.67	76,263.28
September	56,538.15	58,484.61	62,788.54	56,059.02	61,828.91	-
November	53,428.23	64,305.39	52,329.97	59,150.69	55,700.96	-
January	41,505.37	38,415.63	47,094.83	-	-	-
February	-	-	-	113,687.30	44,408.97	-
March	69,339.02	81,223.40	111,858.31	-	-	-
May	52,648.64	56,983.73	59,131.25	63,608.75	68,322.5	-
	<b>\$ 346,213.04</b>	<b>\$ 388,641.74</b>	<b>\$ 405,891.62</b>	<b>\$ 378,772.65</b>	<b>\$305,529.01</b>	<b>\$76,263.28</b>





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September	56,538.15	58,484.61	62,788.54	56,059.02	61,828.91	59,767.27
November	53,428.23	64,305.39	52,329.97	59,150.69	55,700.96	-
January	41,505.37	38,415.63	47,094.83	-	-	-
February	-	-	-	113,687.30	44,408.97	-
March	69,339.02	81,223.40	111,858.31	-	-	-
May	52,648.64	56,983.73	59,131.25	63,608.75	68,322.5	-
	<b>\$ 346,213.04</b>	<b>\$ 388,641.74</b>	<b>\$ 405,891.62</b>	<b>\$ 378,772.65</b>	<b>\$305,529.01</b>	<b>\$136,030.55</b>

