



**Committee on Governance and Long-Range Planning  
Meeting Agenda**

Thursday, September 12, 2019  
1:00 – 1:55 p.m.

Executive Suites I & II, Penn Stater Hotel and Conference Center  
University Park, PA

**Public Session**

1. Call to Order
2. Welcome New Committee Members
3. Approval of May 2, 2019 Meeting *Minutes*
4. Retreat Recap/Update (J. Potts)
5. Proposed Appointment of Directors for Penn State Health Board (J. Potts)
6. Governance Discussion (J. Potts)
7. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meetings held in May and July 2019 are available for the trustees on the board portal as well as on the Board website
8. Other Business Items
9. Executive Session (if needed)

**Board of Trustees Meeting**  
**Penn Stater Conference Center Hotel, University Park, PA**  
**May 2-3, 2019**

**Direct Meeting Expenses**

Reimbursed Travel	\$	7,052.79
Lodging	\$	12,930.95
Meals and Break Services*	\$	11,996.02
Newspaper Ads	\$	434.91
Conference Services*	\$	17,136.17
Purchased University Services (WPSU Web and Audio Streaming)	\$	8,855.00

Total Direct Meeting Expenses	\$	58,405.84
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**Reception Expenses\*\***

Reception	\$	12,380.49
Fleet	\$	544.25
Total Dinner/Recp Expenses	\$	12,924.74

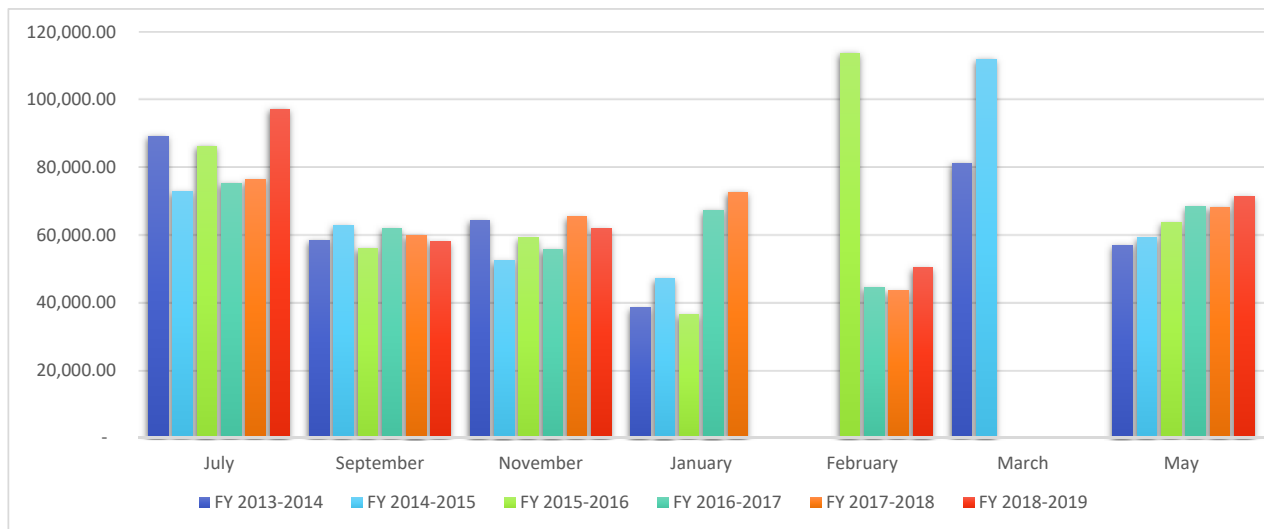
<b>Total Meeting Expenses</b>	<b>\$</b>	<b>71,330.58</b>
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\*Meal, break, and conference services associated with the Delegate Election for Agricultural Societies; meetings/seminars for committees; and the meeting of the full Board.

\*\*Thursday evening, a buffet reception was held at Schreyer House for Trustees, members of President's Council, and staff to recognize 2019 student and faculty marshals.

### Total Board Meeting Expenditures by Fiscal Year | FY 2013-2014 through FY 2018-2019

	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019
July	89,228.98	72,688.72	86,266.89	75,267.67	76,263.28	97,146.61
September	58,484.61	62,788.54	56,059.02	61,828.91	59,767.27	57,923.25
November	64,305.39	52,329.97	59,150.69	55,700.96	65,354.16	61,789.77
January	38,415.63	47,094.83	36,484.61	67,314.60	72,620.66	-
February	-	-	113,687.30	44,408.97	43,415.02	50,308.18
March	81,223.40	111,858.31	-	-	-	-
May	56,983.73	59,131.25	63,608.75	68,322.50	68,232.36	71,330.58
	<b>\$ 388,641.74</b>	<b>\$ 405,891.62</b>	<b>\$ 415,257.26</b>	<b>\$372,843.61</b>	<b>\$385,652.75</b>	<b>\$338,498.39</b>



**NOTE:** Beginning in January 2016, an annual Board Retreat replaced the January meetings of the Board. Also in 2016, the meeting of the Board that was traditionally held in March was moved to February.

**NOTE:** In February 2017, the meeting of the Board that was traditionally held at Penn State Hershey (February and March) was moved to the University Park Campus.

**Board of Trustees Meeting and Retreat  
Penn State Brandywine, Media, PA  
July 18-19, 2019**

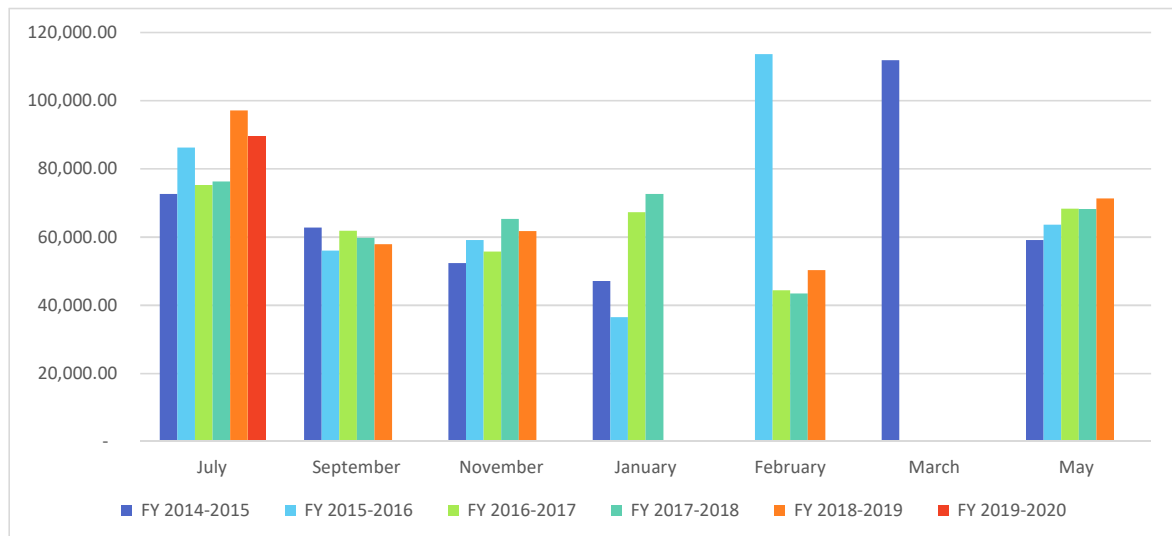
**Direct Meeting Expenses**

Reimbursed Travel	\$	7,919.52
Lodging	\$	17,213.52
Meals and Break Services	\$	13,044.71
Legal Advertising	\$	612.85
PSU Conference Services	\$	-
Purchased University Services (Fleet, WPSU)	\$	25,665.32
Purchased Outside Services (Transportation)	\$	2,382.00
Miscellaneous (campus purchases, honorarium)	\$	5,042.22
Total Direct Meeting Expenses	\$	71,880.14
<b>Reception/Dinner Expenses</b>		
Reception/Dinner	\$	17,223.43
Miscellaneous (rental, services)	\$	440.00
Total Dinner/Recp Expenses	\$	17,663.43
<b>Total Meeting Expenses</b>	<b>\$</b>	<b>89,543.57</b>

Meal and break service associated with meetings/seminars for the FBCP Committee, the full board, and Board Retreat. Reception and dinner held at the Springfield Country Club, for Trustees, University staff, members of the Penn State Brandywine community and Advisory Board, and special guests.

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	<b>\$ 405,891.62</b>	<b>\$ 415,257.26</b>	<b>\$372,843.61</b>	<b>\$385,652.75</b>	<b>\$338,498.39</b>	<b>\$89,543.57</b>



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**NOTE:** In July 2019, the meeting of the Board and the annual Board Retreat were held at Penn State Brandywine.