



**Committee on Governance and Long-Range Planning**  
Meeting Agenda

Thursday, May 7, 2015  
1:00-3:00 p.m.

Room 211, Penn Stater Conference Center Hotel  
University Park, PA

1. Call to Order (K. Eckel)
2. Approval of minutes – March 19, 2015 Meeting (K. Eckel)
3. Review of Action Items
  - Action Item – Agenda 5.E.1
    - Proposed Appointment of Members, Board of Directors of The Milton S. Hershey Medical Center
      - Call for vote (K. Eckel)
  - Action Item - Agenda 5.E.2
    - Proposed Election of the Student Trustee
      - Call for vote (K. Eckel)
  - Action Item – Agenda 5.E.3
    - Proposed Election of the Academic Trustee
      - Call for vote (K. Eckel)
4. Nominating Committee Discussion (B. Doran)
5. Emeriti Membership (K. Eckel)
6. Board Assessment (K. Eckel)
7. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meetings held in September 2014 and November 2014 will be distributed.
8. Other business items.
9. Executive Session (if needed)

**Board of Trustees Meeting  
University Park  
September 18-19, 2014**

**Direct Meeting Expenses**

Reimbursed Travel	\$	5,149.71
Lodging	\$	16,523.86
Meals, Breaks, Conference Services*	\$	15,186.93
Newspaper Ads	\$	465.22
Room Usage Fees	\$	-
Miscellaneous (rental, services)	\$	62.10
Purchased University Services (OPP, Fleet, WPSU)	\$	12,469.86
Total Direct Meeting Expenses	\$	49,857.68

**Indirect Meeting Expenses**

Postage		\$159.85
Printing		\$3,012.92
Total Indirect Mtg Expense	\$	3,172.77

**Reception/Dinner Expenses**

Reception/Dinner*	\$	9,758.09
Miscellaneous (rental, services)	\$	-
Total Dinner/Recp Expenses	\$	9,758.09

**Total Meeting Expenses \$ 62,788.54**

\*Meal and break service associated with meetings/seminars for committees, the meeting of the full board, and lunch with members of the University Commissions. Reception held at Schreyer House for Trustees, University staff, members of the Academic Leadership Council, and special guests.

**Board of Trustees Meeting  
University Park  
November 13-14, 2014**

**Direct Meeting Expenses**

Reimbursed Travel	\$	3,673.64
Lodging	\$	14,443.53
Meals, Breaks, Conference Services*	\$	1,665.65
Newspaper Ads	\$	510.88
Room Usage Fees	\$	-
Miscellaneous (rental, services)	\$	-
Purchased University Services (OPP, Fleet, WPSU)	\$	14,836.75
<b>Total Direct Meeting Expenses</b>	<b>\$</b>	<b>35,130.45</b>

**Indirect Meeting Expenses**

Postage		\$228.87
Printing		\$926.70
<b>Total Indirect Mtg Expense</b>	<b>\$</b>	<b>1,155.57</b>

**Reception/Dinner Expenses**

Reception/Dinner*	\$	14,168.95
Miscellaneous (rental, services)	\$	-
<b>Total Dinner/Recp Expenses</b>	<b>\$</b>	<b>14,168.95</b>

<b>Total Meeting Expenses</b>	<b>\$</b>	<b>50,454.97</b>
-------------------------------	-----------	------------------

\*Meal and break service associated with meetings/seminars for committees, the meeting of the full board. Reception held at the Penn Stater Conference Center Hotel for Trustees, University staff, and special guests from the Hershey Board of Directors and the Mount Nittany Regional Medical staff. Expenses related to the Corporate Partner of the Year Luncheon, which was attended by Trustees and Administrators on Friday, November 14, were paid for by the Department of Development and Alumni Relations.