# <u>PennState</u>

#### **Board of Trustees**

#### **Committee on Governance and Long-Range Planning**

Meeting Agenda

Thursday, November 19, 2015 3:00-4:30 p.m.

### Room 211, The Penn Stater Conference Center Hotel University Park, PA

- 1. Call to Order (B. Huber)
- 2. Approval of September 17, 2015 Minutes (B. Huber)
- 3. Review of Action Item
  - Action Item Agenda Item 5.E.1: Recommendation to Change 2016 Meeting Dates
     Call for vote (B. Huber)
- 4. Committee Operating Guidelines Discussion and Committee Oversight Responsibilities (B. Huber)
- 5. Board Assessment and Retreat Update (B. Doran/K. Eckel/T. Poole)
- 6. University Strategic Plan Update (N. Jones)
- 7. Risks for Board Oversight Update Compliance with Requirements of Accreditors (N. Jones)
- 8. Trustee Reimbursement Policy and Guidelines (A. Lubrano)
- 9. Professional Development for Trustees (K. Eckel)
- 10. Rules of Order (for discussion purposes only) (K. Eckel)
- 11. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meeting held in July 2015 is available.
- 12. Other business items.
- 13. Executive Session (if needed)

## Board of Trustees Meeting The Lodge, Student Union Building, Penn State Beaver, Monaca, PA July 16-17, 2015

Direct Meeting Expenses		
Reimbursed Travel	\$	9,620.36
Lodging	\$	17,719.67
Meals, Breaks, Conference Services*	\$	16,481.02
Newspaper Ads	\$	697.20
Room Usage Fees	\$ \$	-
Miscellaneous (rental, services)		3,364.79
Purchased University Services (OPP, Fleet, WPSU)	\$	22,496.55
Total Direct Meeting Expenses	\$	70,379.59
Indirect Meeting Expenses		
Postage		\$135.51
Printing		\$694.76
Total Indirect Mtg Expense	\$	830.27
Reception/Dinner Expenses		
Reception/Dinner*	\$	15,057.03
Miscellaneous (rental, services)	\$	-
Total Dinner/Recp Expenses	\$	15,057.03
Total Meeting Expenses	\$	86,266.89

<sup>\*</sup>Lunch and break service associated with meetings/seminars for committees and the meeting of the full board. Reception held at Seven Oaks Country Club for Trustees, University staff, members of the Penn State Beaver campus and Advisory Board, and special guests.