

**THE PENNSYLVANIA STATE UNIVERSITY
BOARD OF TRUSTEES**

**COMMITTEE ON GOVERNANCE AND LONG-RANGE PLANNING
MINUTES OF MEETING
VOLUME GLRP 16**

November 19, 2015

A meeting of the Committee on Governance and Long-Range Planning was held in Room 211, The Penn Stater Conference Center Hotel, University Park, Pennsylvania, on November 19, 2015.

The following committee members, constituting a quorum, were present: Rick Dandrea, Barb Doran, Keith Eckel (telephonically), David Han, Chris Hoffman, Betsy Huber, Anthony Lubrano, Keith Masser and Dan Mead. Trustee Emeritus Carl Shaffer was also present.

Representatives Jessie Blank and Gul Kremer were in attendance, as well as the following staff members: Eric Barron, Steve Dunham, Frank Guadagnino, Nick Jones and Tom Poole.

The meeting was called to order by Vice Chair Betsy Huber at 3:02 p.m. The Committee unanimously approved the *Minutes* from the September 17, 2015 meeting.

Vice Chair Huber led discussion regarding Agenda Item 5.E.1, a recommendation to change the 2016 meeting dates. The March meeting would be moved to February 25-26 at Hershey and the January dates would be preserved for a trustee retreat. The motion was moved and seconded and carried unanimously, with a recommendation going to the full Board on November 20.

Discussion followed concerning the review of GLRP Committee Operating Guidelines and the Committee's role in reviewing guidelines of other committees. A request was made to provide the Committee with a cumulative report outlining expenses related to Board meetings in the future.

Barb Doran and Tom Poole were asked to give an update on the progress and planning for the upcoming Board Retreat in January.

Provost Nick Jones gave an update on the University strategic plan and on our risk oversight for compliance with requirements of accreditors. Because the Committee has the responsibility for approving the strategic plan, a tentative plan was outlined including a call in January to 1) acknowledge the Committee's authority to approve the plan, 2) approve the plan, and 3) while not technically required, recommend that the plan be submitted to the full Board for its concurrence.

Discussion followed on trustee reimbursement policy.

Chair Eckel led discussion on professional development for trustees. The Board Office will be able to put together a library of books and periodicals, a listing of programs/seminars of interest sponsored by various organizations, and webinars available.

Discussion of Rules of Order was tabled for a future meeting.

A report was available regarding expenses for the July 2015 Board of Trustees meeting.

The meeting was recessed at 4:59 p.m.

Respectfully submitted,

Thomas J. Penkala
Associate Director, Board of Trustees