



**Committee on Governance and Long-Range Planning  
Meeting Agenda**

Thursday, November 14, 2019  
11:00 – 11:55 a.m.

Room 208, Penn Stater Hotel and Conference Center  
University Park, PA

**Public Session**

1. Call to Order
2. Approval of September 12, 2019 *Minutes*
3. Report on Governance Working Groups (J. Potts)
4. Report on Funded Strategic Plan Initiatives (N. Jones)
5. Discussion: How does the Committee best exercise its oversight responsibility with respect to long-range planning?
6. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meetings held in September 2019 are available for the trustees on the board portal as well as on the Board website
7. Other Business Items
8. Executive Session (if needed)

**Board of Trustees Meeting and Events  
University Park, PA  
September 11-15, 2019**

**Direct Meeting Expenses**

Reimbursed Travel	\$	5,116.83
Lodging	\$	30,205.04
Meals and Break Services	\$	5,937.28
Legal Advertising	\$	425.64
PSU Conference Services	\$	11,929.08
Purchased University Services (Fleet, WPSU)	\$	7,793.42
Total Direct Meeting Expenses	\$	61,407.29

**Reception/Dinner Expenses**

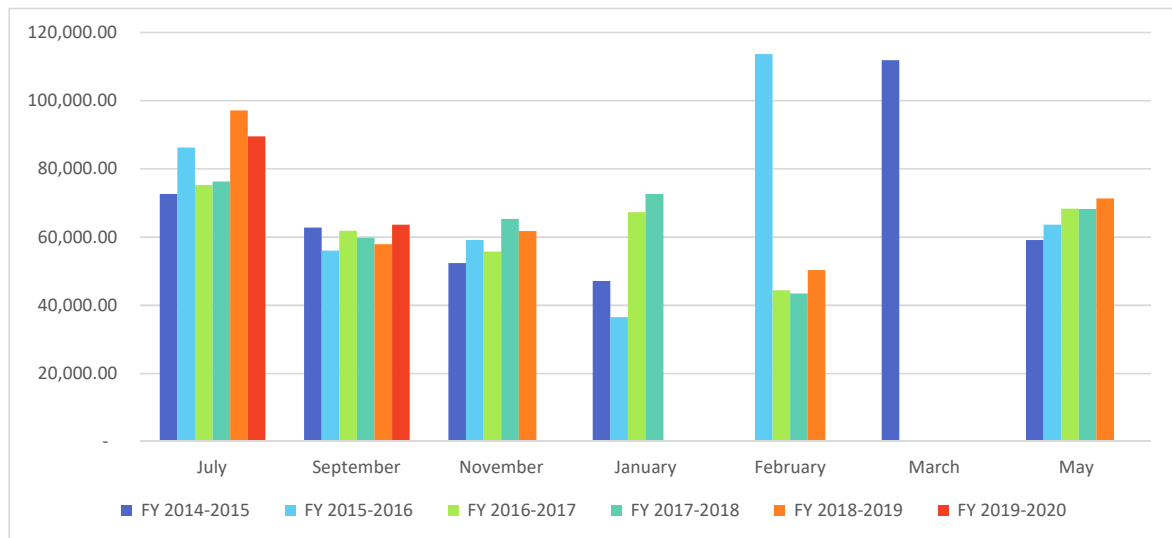
Reception/Dinner	\$	2,215.31
Miscellaneous (rental, services)	\$	-
Total Dinner/Recp Expenses	\$	2,215.31

<b>Total Meeting Expenses</b>	<b>\$</b>	<b>63,622.60</b>
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Meal and break service associated with meetings/seminars for committees, and the full board. Social event for Trustees and their partners was held at Happy Valley Brewery on Thursday, September 12. Lodging accommodations extended through weekend for Trustees and Emeriti Trustees so they could attend the football game held on Saturday, September 14.

### Total Board Meeting Expenditures by Fiscal Year | FY 2014-2015 through FY 2019-2020

	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
July	72,688.72	86,266.89	75,267.67	76,263.28	97,146.61	89,543.57
September	62,788.54	56,059.02	61,828.91	59,767.27	57,923.25	63,622.60
November	52,329.97	59,150.69	55,700.96	65,354.16	61,789.77	-
January	47,094.83	36,484.61	67,314.60	72,620.66	-	-
February	-	113,687.30	44,408.97	43,415.02	50,308.18	-
March	111,858.31	-	-	-	-	-
May	59,131.25	63,608.75	68,322.50	68,232.36	71,330.58	-
	<b>\$ 405,891.62</b>	<b>\$ 415,257.26</b>	<b>\$372,843.61</b>	<b>\$385,652.75</b>	<b>\$338,498.39</b>	<b>\$153,166.17</b>



**NOTE:** Beginning in January 2016, an annual Board Retreat replaced the January meetings of the Board. Also in 2016, the meeting of the Board that was traditionally held in March was moved to February.

**NOTE:** In February 2017, the meeting of the Board that was traditionally held at Penn State Hershey (February and March) was moved to the University Park Campus.

**NOTE:** In July 2019, the meeting of the Board and the annual Board Retreat were held at Penn State Brandywine.