



Committee on Governance and Long-Range Planning

Meeting Agenda

Thursday, September 13, 2018

3:00 – 4:00 p.m.

Room 207, Penn Stater Conference Center Hotel

University Park, PA

1. Call to Order
2. Approval of July 19, 2018 *Minutes*
3. Generative Discussion: Strategic Plan – *Driving Digital Innovation: Unlocking our potential in teaching, research and serving the Commonwealth* – Marie Hardin
4. Action Items
 - Action Item – Agenda 4.l
 - Proposed Election of At-Large Membership to the Executive Committee (J. Potts)
 - Action Item – Agenda 4.m
 - Proposed Appointment of Director for Penn State Health (J. Potts)
 - Action Item – Agenda 5.a
 - Proposed Approval of Granting of Trustee Emeritus Status (C. Hoffman)
5. Reports are generated and available publicly regarding expenses to conduct the bi-monthly meetings of the Board of Trustees. A report of the meetings held in July 2018 are available for the trustees on the board portal as well as on the Board website
6. Other Business Items
7. Executive Session (if needed)

Board of Trustees Meeting
Tully's, Perkins Student Center | Penn State Berks, Reading, PA
July 19-20, 2018

Direct Meeting Expenses

Reimbursed Travel	\$	7,701.32
Lodging	\$	19,074.20
Meals and Break Services	\$	17,530.47
Legal Advertising	\$	563.21
PSU Conference Services	\$	-
Purchased University Services (OPP, Fleet, WPSU)	\$	21,181.77
Purchased Outside Services (Transportation, Conference Support)	\$	14,920.88
Total Direct Meeting Expenses	\$	80,971.85

Reception/Dinner Expenses

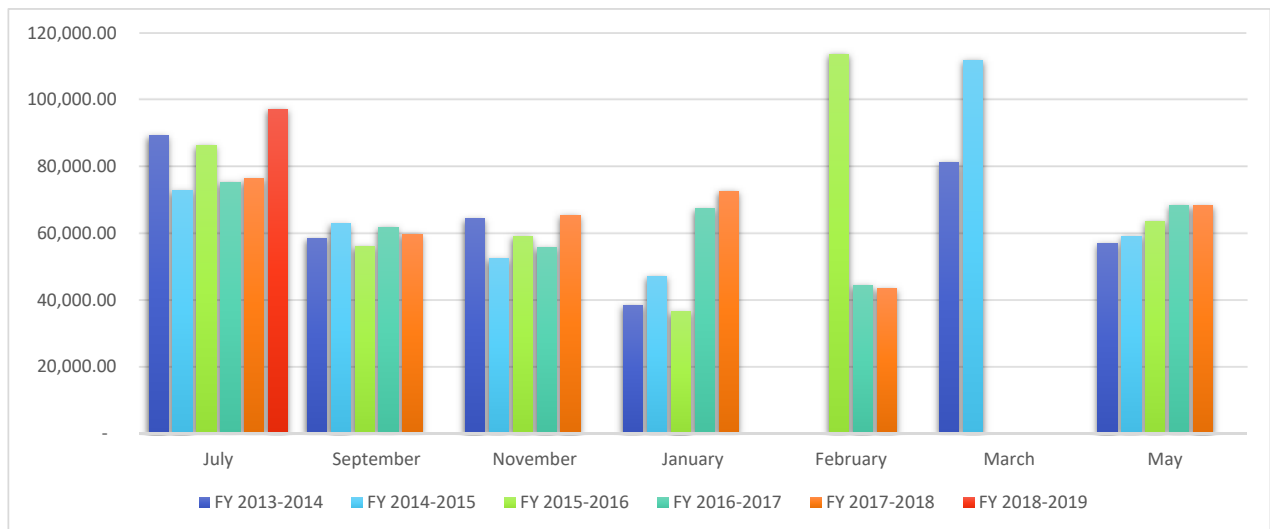
Reception/Dinner	\$	16,174.76
Miscellaneous (rental, services)	\$	-
Total Dinner/Recp Expenses	\$	16,174.76

Total Meeting Expenses **\$ 97,146.61**

Meal and break service associated with meetings/seminars for committees and the meeting of the full board. Reception and dinner held at the DoubleTree by Hilton, Reading, for Trustees, University staff, members of the Penn State Berks community and Advisory Board, and special guests.

Total Board Meeting Expenditures by Fiscal Year | FY 2013-2014 through FY 2018-2019

	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019
July	89,228.98	72,688.72	86,266.89	75,267.67	76,263.28	97,146.61
September	58,484.61	62,788.54	56,059.02	61,828.91	59,767.27	-
November	64,305.39	52,329.97	59,150.69	55,700.96	65,354.16	-
January	38,415.63	47,094.83	36,484.61	67,314.60	72,620.66	-
February	-	-	113,687.30	44,408.97	43,415.02	-
March	81,223.40	111,858.31	-	-	-	-
May	56,983.73	59,131.25	63,608.75	68,322.50	68,232.36	-
	\$ 388,641.74	\$ 405,891.62	\$ 415,257.26	\$372,843.61	\$385,652.75	\$97,146.61



NOTE: Beginning in January 2016, an annual Board Retreat replaced the January meetings of the Board. Also in 2016, the meeting of the Board that was traditionally held in March was moved to February.

NOTE: In February 2017, the meeting of the Board that was traditionally held at Penn State Hershey (February and March) was moved to the University Park Campus.