

**THE PENNSYLVANIA STATE UNIVERSITY
BOARD OF TRUSTEES**

**COMMITTEE ON GOVERNANCE AND LONG-RANGE PLANNING
MINUTES OF MEETING
VOLUME GLRP 47**

October 20, 2022

A meeting of the Committee on Governance and Long-Range Planning was held via Zoom on Thursday, October 20, 2022.

The following Trustees, constituting a quorum, were present: Amoros, Dambly, Delligatti, Hoffman, Kleppinger, Pope, Potts, Rowland, and Schuyler. The Governor's Representative Shipley was also present. Emeriti Trustee Doran was in attendance.

Staff members in attendance were Guadagnino, Harper, Harvey, Kennedy-Phillips, Penkala, Schwartz, Serpi, Smith, and Stevens. Constituent Representatives Quinland, Ray, and Szczygiel were also present.

The meeting was called to order by Chair Potts at 9:01 a.m.

Chair Potts updated the Committee on the process and timeline for announcing candidacy for officers of the board. October 21 is the deadline for submitting interest in candidacy for Chair and Vice Chair of the Board. Elections will take place during the November meeting cycle.

Chair Potts called for a motion to approve the *Minutes* of the September 22, 2022, meeting of the Committee. A motion was put forward, seconded, and approved unanimously.

Next on the agenda was the review of the Comprehensive Board Assessment Plan by Betty Harper, Assistant Vice Provost for Assessment and Alex Serpi, OPAIR Assessment and Research Analyst. The presentation included 1) assessment of boards in general and benefits of board assessment, 2) how this can relate to Penn State's Board assessment, and 3) review of best practices in board assessment. Betty Harper gave a sample of an assessment plan in year 1 and years thereafter. Alex Serpi gave an overview of the Skill Set Survey that is currently in place for the Board and recommendations for enhancing the survey. Questions from Trustees were answered. There was consensus on doing a comprehensive board assessment survey including and external review and revitalizing the Skill Set survey to suit the Board's needs. Chair Potts called for a motion to approve a comprehensive Board Assessment Plan and calendar as presented. A motion was put forward, seconded, and approved unanimously.

Next on the agenda was the review of Operating Guidelines for the 2023 Student Trustee Selection process. There were no significant changes proposed and there will be added emphasis on increasing awareness and promotion of the nomination and election processes among Penn State undergraduate and graduate students. Questions were received from trustees.

Chair Potts highlighted that there is an AGB document regarding frequently asked questions on "Fiduciary Duties for Institutional Board Members."

With no other business coming before the Committee, the meeting was adjourned at 9:49 a.m.

Respectfully submitted,

Thomas J. Penkala
Associate Director
Board of Trustees