BYLAWS, ART. 4. COMMITTEES OF THE BOARD OF TRUSTEES

(1) The Executive Committee: Not less than seven (7) nor more than eleven (11) members of the Board of Trustees to be chosen by ballot of the members present at the stated meeting of the Board in January each year together with the president and the secretary of the corporation shall constitute an executive committee to serve for a period of one year and until their successors are chosen. The president of the corporation shall be chairperson of the executive committee and the secretary of the corporation the recording secretary of the executive committee. The number of elected members of the executive committee, within the above limitations, shall be determined by the Board of Trustees at each said stated meeting.

(a) Purpose of the Executive Committee: The purpose of the executive committee, under the direction of and subject to the approval of the Board of Trustees, shall be to transact all necessary business as may arise in the intervals between meetings of the Board.

(b) Meetings of the Executive Committee: Meetings of the executive committee may be called by the Board of Trustees, by the President of the Board or by the President of the University.

(c) Place of Meetings of the Executive Committee: All meetings of the executive committee shall be held at the executive offices of the University unless otherwise ordered by the chairperson of the committee.

(d) Notice of Meetings of the Executive Committee: Notice of the time and place of all meetings of the executive committee shall be given in the same manner as for meetings of the Board of Trustees.

(2) Standing Committees:

(a) Function of Standing Committees: To facilitate consideration of the business and management of the corporation and of the University, standing committees are established as hereinafter set forth.

1. Referral of Matters to Standing Committees: Any matters appropriate for consideration by a standing committee first shall be referred thereto by the Board of Trustees, the President of the Board or the President of the University, except that a two-thirds (2/3) vote of the trustees present at a meeting of the Board but in no event by an affirmative vote of less than nine (9) Trustees will permit initial consideration by the full Board.

2. Consideration by Board of Matters on Which Standing Committees Make No Recommendation or Report: Provided, however, that any matter referred to and considered by a standing committee, but upon which the committee makes no recommendation or report to the Board, may be brought before the Board for consideration at the request of any trustee.

3. Matters Appropriate to More Than One Committee: Except as otherwise provided in the bylaws, matters determined to be appropriate for consideration by more than one committee may be referred by the President of the Board of Trustees and the President of the University to one committee or more.

4. Final Authority of the Board: Unless otherwise specifically delegated and except as otherwise provided herein, authority to act on all matters is reserved to the Board, and the duty of each standing committee shall be only to consider and to report or make recommendations to the Board upon appropriate matters.

5. Specific Responsibility of Standing Committees: The several standing committees are charged specifically with the immediate care and supervision of the subject matters respectively indicated by and properly relating to their titles.

(b) Standing Committees Established: The following shall be the standing committees of the Board:

- Committee on Academic Affairs and Student Life
- Committee on Finance, Business and Capital Planning
- Committee on Governance and Long-Range Planning
- Committee on Audit and Risk
- Committee on Legal and Compliance
- Committee on Outreach, Development and Community Relations
(3) Selection of Committee Members:

(a) Appointment of Members: Members of the standing committees, and the chairperson and vice chairperson thereof, shall be appointed by the President of the Board of Trustees after consultation with the President of the University.

(b) Term of Committee Members: Committee members shall serve for a term of one (1) year commencing upon the date of the election of officers of the corporation, and until their successors are appointed in accordance with this bylaw.

(c) Vacancies on Standing Committees: Vacancies on all standing committees shall be filled through appointment by the President of the Board after consultation with the President of the University to serve the unexpired term created by the vacancy.

(4) Special Committees: Special committees shall be appointed by the President of the Board, after consultation with the President of the University, upon authority of the Board with such powers and duties as the Board may determine, provided that no special committee shall be created to act upon any matter appropriate to be acted upon by a standing committee.

(a) Length of Service of Special Committees: A special committee shall act for no more than one year from the date of appointment and shall be considered discharged upon the expiration of said year unless specifically authorized by the Board at the time of its appointment, or from year to year, to act for a longer period.

(5) Subcommittees: Each committee shall have such subcommittees as may be required for the effective conduct of the business of the committee, provided, however, that subcommittees shall be created only in response to need and to serve a specific purpose.

(a) Appointment of Subcommittees: Each subcommittee shall be appointed by the chairperson of the committee of which it is a part, after consultation with the President of the Board and the President of the University.

(b) Length of Service of Subcommittees: Each subcommittee shall serve for a period of not more than the term of the members of the standing committee of which it is a part.

(6) Ex Officio Members: The President of the Board of Trustees, or in his/her absence the Vice President of the Board, shall be an ex officio member of all standing committees, of all special committees, and of all subcommittees. The President of the University shall be an ex officio member of all standing committees, of all special committees, and of all subcommittees except the Committee on Audit and Risk.

(a) Counted in Determining a Quorum: Ex officio members shall be counted in determining the presence of a quorum.

(7) Committee on Academic Affairs and Student Life: The committee on academic affairs and student life shall:

(a) Consider and report or recommend to the Board on matters pertaining to the educational policies and programs of the University, including the long-range educational development of the University;

(b) Consider and report or recommend to the Board on matters pertaining to the faculty;

(c) Consider and report or recommend to the Board on educational policy matters pertaining to instruction, research, and continuing education;

(d) Consider and report or recommend to the Board on matters pertaining to all phases of student life.

1. Number of Members: The committee on academic affairs and student life shall consist of not less than six (6) appointive members, in addition to the ex officio members.

2. The committee on academic affairs and student life will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

(8) Committee on Finance, Business and Capital Planning: The committee on finance, business and capital planning shall:

(a) Consider and report or recommend to the Board on matters pertaining to finance, business, budgets, non-budget expenditures, human resources, investments, trust funds, insurance, real estate contracts, government and private contracts, and grants, fees, room and board charges, and the long-range financial planning and development of the University;

(b) Consider and report or recommend to the Board on matters pertaining to endowments, gifts, and fund raising;
Consider and report or recommend to the Board on matters pertaining to purchase and sale of real estate, master plans, construction, the appointment of architects, the selection of architectural styles and materials, architect's plans, the award of contracts, and the names of buildings and roads;

Consider and report or recommend to the Board on matters pertaining to the University's capital plan, the long-range comprehensive physical plant and infrastructure development of the University at each campus, consistent with the long-range educational development of the University.

1. Number of Members: The committee on finance and physical plant shall consist of not less than six (6) appointive members, in addition to the ex officio members.
2. The committee on finance, business and capital planning will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

Committee on Governance and Long-Range Planning: The committee on governance and long-range planning shall:

(a) in fulfillment of its Governance responsibilities, provide counsel and advice to the Board in matters concerning the development of strategies, policies, and practices that orient, educate, organize, motivate, and assess the performance of trustees. It shall assume such additional responsibilities as may from time to time be assigned by the Board's leadership with the approval of the full Board including, but not limited to:
   (1) oversight of all committee guidelines to ensure appropriate and comprehensive distribution of responsibilities
   (2) review and recommending to the Board any changes to the expectations of membership and code of conduct for all trustees;
   (3) recommending to the Board candidates for election to membership on the Executive Committee;
   (4) reviewing the service of a Trustee upon retirement. The committee may recommend to the Board that emeritus/a status be awarded to the retired trustee. Criteria to be considered by the group shall include offices held, attendance record, participation in the activities of the Board, length of service, or other significant contributions;
   (5) evaluate and make recommendations on the working effectiveness of the Board and its committees.

(b) in fulfillment of its Long-Range Planning responsibilities:
   (1) charge and support the chief executive with leading a strategic planning process, participating in that process, approve the strategic plan, and monitoring its progress;
   (2) ensure the growth, development, and sustainability of the University for future generations and to achieve its full potential as one of the world's great universities.

1. Number of Members: The committee on governance and long-range planning shall consist of not less than six (6) appointive members, in addition to the ex officio members.
2. The committee on governance and long-range planning will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

Committee on Audit and Risk: The committee shall oversee the auditing of the University's financial statements and internal controls as set forth more fully in the operating guidelines. In fulfilling its responsibility, the committee on audit and risk shall:

(a) Consider and report or recommend to the Board on matters pertaining to regular and special audits; and

(b) Consider and report or recommend to the Board on matters pertaining to the identification and management of risks including financial, material, and reputational.

1. Number of Members: The committee on audit and risk shall consist of not less than six (6) appointive members, in addition to the ex officio members.
2. The committee on audit, and risk—will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

Committee on Legal and Compliance: The committee shall oversee adherence to laws, regulations, and policies that pertain to University operations. In fulfilling its responsibility, the committee on legal and compliance shall:

(9) Committee on Governance and Long-Range Planning: The committee on governance and long-range planning shall:

(a) in fulfillment of its Governance responsibilities, provide counsel and advice to the Board in matters concerning the development of strategies, policies, and practices that orient, educate, organize, motivate, and assess the performance of trustees. It shall assume such additional responsibilities as may from time to time be assigned by the Board's leadership with the approval of the full Board including, but not limited to:

   (1) oversight of all committee guidelines to ensure appropriate and comprehensive distribution of responsibilities
   (2) review and recommending to the Board any changes to the expectations of membership and code of conduct for all trustees;
   (3) recommending to the Board candidates for election to membership on the Executive Committee;
   (4) reviewing the service of a Trustee upon retirement. The committee may recommend to the Board that emeritus/a status be awarded to the retired trustee. Criteria to be considered by the group shall include offices held, attendance record, participation in the activities of the Board, length of service, or other significant contributions;
   (5) evaluate and make recommendations on the working effectiveness of the Board and its committees.

(b) in fulfillment of its Long-Range Planning responsibilities:

   (1) charge and support the chief executive with leading a strategic planning process, participating in that process, approve the strategic plan, and monitoring its progress;
   (2) ensure the growth, development, and sustainability of the University for future generations and to achieve its full potential as one of the world's great universities.

1. Number of Members: The committee on governance and long-range planning shall consist of not less than six (6) appointive members, in addition to the ex officio members.
2. The committee on governance and long-range planning will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

(10) Committee on Audit and Risk: The committee shall oversee the auditing of the University's financial statements and internal controls as set forth more fully in the operating guidelines. In fulfilling its responsibility, the committee on audit and risk shall:

(a) Consider and report or recommend to the Board on matters pertaining to regular and special audits; and

(b) Consider and report or recommend to the Board on matters pertaining to the identification and management of risks including financial, material, and reputational.

1. Number of Members: The committee on audit and risk shall consist of not less than six (6) appointive members, in addition to the ex officio members.
2. The committee on audit, and risk—will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

(11) Committee on Legal and Compliance: The committee shall oversee adherence to laws, regulations, and policies that pertain to University operations. In fulfilling its responsibility, the committee on legal and compliance shall:
Consider and report or recommend to the Board on matters pertaining to compliance, oversight and legal issues as legally or otherwise prescribed.

1. Number of Members: The committee on legal and compliance shall consist of not less than six (6) appointive members, in addition to the ex officio members.
2. The committee on legal and compliance will seek consultation from representative constituent groups as appropriate in the exercise of its responsibilities.

Committee on Outreach, Development and Community Relations: The Committee on Outreach, Development and Community Relations shall:

(a) in concert with the University's leadership, engage regularly with the institution's major constituents including the faculty, staff, students, alumni, supporters, relevant state and local government agencies and officials, business leaders, and the public. It shall assume such additional responsibilities as may from time to time be assigned by the Board's leadership with the approval of the full Board including, but not limited to:

1. Educating constituents about the role and responsibilities of the Board of Trustees;
2. Communicate value of the University to all constituents at all locations; and
3. Development of short and long term communication plans consistent with University priorities

BYLAWS, ART. 7. MISCELLANEOUS PROVISIONS

(1) Order of Business: The order of business at all meetings of the Board of Trustees shall be as follows:
(a) roll call, (b) approval of minutes of preceding meetings of the Board and the executive committee,
(c) report of the President of the University, (d) reports of other officers, (e) reports of committees, (f) unfinished business, (g) new business, (h) election of officers and members of the executive committee (January meeting).

(2) Compensation: No member of the Board shall receive compensation for his/her services, but shall be paid his/her necessary traveling expenses and hotel bills actually incurred while attending a meeting of the Board of Trustees or a meeting of a committee of the Board of Trustees of which he/she is a member, except that travel by personal automobile shall be reimbursed at the same rate established for the use of personally owned automobiles by staff members of the University when traveling on business for the University.

(3) Fiscal Year: The fiscal year of the corporation shall be as fixed by the Board of Trustees from time to time. (On March 31, 1961, the Board voted that the fiscal year of the University shall continue to be from July 1 to June 30.)

(4) Rules of Order: Unless otherwise modified by these Bylaws, the conduct of business in meetings of the Board and its committees shall be in accordance with the parliamentary procedures prescribed in Robert's "Rules of Order."

(5) Amendments: These Bylaws may be amended or repealed by a two-thirds vote of those present at any meeting of the Board provided written notice and copy of the proposed change or changes have been given in the call for the meeting or at a preceding stated or special meeting.

(6) Repeals: All resolutions of the Board inconsistent with these Bylaws are hereby repealed.

(7) Private Inurement: No part of the net earnings of the University shall inure to the benefit of, or be distributable to, its trustees, officers or other private persons, except that the University shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Bylaws and the University's Charter.
Term Limits: Term limits for elected members of the Board will be 12 years, effective with terms beginning July 1, 2013 or thereafter. This provision for term limits shall not apply to elected members of the Board while serving in the capacity as President or Vice President of the Board of Trustees and they will be considered eligible for re-election as a member by the respective constituent group. (For Trustees with terms beginning prior to July 1, 2003, the previously enacted 15 year term limit is effective with the date of the most recent election or re-election as trustees elected by the alumni, elected by delegates of agricultural societies, and/or elected by the board representing business and industry endeavors. For Trustees with terms beginning between July 1, 2003 and July 1, 2012, the previously enacted 15 year term limit is effective with the date of the initial election as trustees elected by the alumni, elected by delegates of agricultural societies, or elected by the board representing business and industry endeavors.)

STANDING ORDER I. THE FOLLOWING SPECIAL COMMITTEES AND SUBCOMMITTEES ARE HEREBY ESTABLISHED:

   (a) This subcommittee will be composed of three members of the Committee on Finance, Business and Capital Planning.
   (b) When it becomes necessary for the Board to appoint an executive architect or engineer for major University physical plant projects, University staff will prepare a list of not less than three nor more than five firms for consideration by the subcommittee.
   (c) The qualifications of these firms to perform this particular professional activity as well as background information regarding the type of firm and previous professional work will be presented to the subcommittee.
   (d) Based on this information, and upon any recommendation that may be forthcoming from a program committee, and any additional information the subcommittee may request, the subcommittee, after discussion with the staff, will recommend to the Committee on Finance, Business and Capital Planning, the firm that they recommend the Board should appoint.

2. Subcommittee on Finance (of the Committee on Finance, Business and Capital Planning).
   (a) This subcommittee will be composed of up to three members of the Committee on Finance, Business and Capital Planning.
   (b) This subcommittee shall be responsible for reviewing on a regular basis certain of the University's material financial matters, including the operating and capital budgets, balance sheet management and debt strategy, non-endowed investments, review and endorsement of endowment spending rates, and informing the Committee on Finance, Business and Capital Planning regarding relevant financial oversight matters.

   (a) This subcommittee will be composed of up to five members, not all of whom need be members of the Committee on Finance, Business and Capital Planning.
   (b) This subcommittee shall be responsible for reviewing on a regular basis certain of the University's greatest assets, its human resources, including the applicable policies and procedures concerning the recruitment, retention, and training of employees, as well as diversity and inclusion. The Subcommittee shall be responsible for a review of compensation policies and practices.

4. Subcommittee on Legal (of the Committee on Legal and Compliance).
   (a) This subcommittee will be composed of up to three members of the Committee on Legal and Compliance.
   (b) This subcommittee shall be responsible for reviewing matters pertaining to compliance, oversight and legal issues as legally or otherwise prescribed, including but not limited to litigation strategies and other matters as prescribed by the subcommittee's charter.

STANDING ORDER VIII. RULES AND REGULATIONS FOR THE CONDUCT OF PUBLIC MEETINGS OF THE BOARD OF TRUSTEES, ITS STANDING COMMITTEES AND ITS SPECIAL COMMITTEES

1. Meetings Open to the Public. A meeting of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees shall be open to the public, except as provided in
paragraph (13) hereof. The term "meeting" means any prearranged gathering which is attended or participated in by a quorum and held for the purpose of deliberating University business or taking official action. The term "University business" means the framing, preparation, making or enactment of policy or regulations, the creation of liability by contract or otherwise, or the adjudication of rights, duties and responsibilities, but not including administrative action. The term "administrative action" means the execution of policies relating to persons or things previously authorized or required by official action adopted at an open meeting of the Board of Trustees. The term "administrative action" does not include the deliberation of University business. The phrase "deliberating University business" shall mean the discussion of University business for the purpose of making a decision. The phrase "official action" means (1) the making of a recommendation pursuant to statute, ordinance or executive order, (2) the establishment of policy, (3) the making of a decision on University business or (4) the vote taken on any motion, proposal, resolution, rule, regulation, ordinance, report or order.

(2) Annual Public Notice of All Meetings. Public notice of the date, time, and place of all regularly scheduled meetings of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees for the calendar year shall be published annually in all daily newspapers of general circulation published in Centre County, and in at least one daily newspaper of general circulation in Pennsylvania. Such notice for meetings at locations other than University Park shall be published in a daily newspaper of general circulation in the political subdivision in which such meetings are to be held.

(3) Public Notice of Individual Meetings. Public notice of the date, time, and place of each regular meeting shall be given and published in the daily newspapers of general circulation as indicated above, at least three days prior to the time of each regularly scheduled meeting, and at least twenty-four hours prior to the time of the meeting in the case of special or rescheduled meetings. This provision shall not apply in case of a meeting called to deal with an emergency involving a clear and present danger to life or property.

(4) Posting of Notices. Public notice of all meetings of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees shall be posted at the offices of the Secretary of the Board of Trustees at University Park, Pennsylvania.

(5) News Media Notices. Notice of the date, time, and place of meetings shall be furnished on request to any newspaper publishing in the political subdivision in which the meeting will be held and to any radio and television station which regularly broadcasts into the political subdivision (Centre County in the case of meetings at University Park).

(6) Notice to Others. Notice of meetings shall also be furnished to anyone providing a stamped, self-addressed envelope prior to the meeting.

(7) Meeting Room. Meetings of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees shall be held in a room large enough to accommodate the members of the Board of Trustees, officers of the University, and invited guests. Space shall also be available for up to twenty-five visitors, including representatives of the news media, on a first-come, first-served basis. The room will be opened one-half hour prior to the starting time of the meeting.

(8) Arrangements for News Media Area and Press Conferences. An area in the meeting room shall be designated by the University for use by the press and other news media, subject to such rules and regulations as the University may adopt. To further facilitate communications between the Board and the public, the President of the Board and/or the President of the University shall hold press conferences as necessary following meetings of the Board of Trustees.

(9) Visitors to the Meetings. Visitors to the meetings, including representatives of the news media, shall be present as observers, and not as participants. Any form of participation including speaking, the presentation of petitions, and the display of banners, posters, and other forms of signs is prohibited. This rule does not apply to guests invited by the President of the Board or the President of the University.

(a) The President of the Board or the President of the University shall be authorized to invite one student and one faculty member to participate in the discussion of agenda items at meetings of the Board of Trustees under existing Rules and Regulations.

(b) Non-voting faculty representatives and non-voting student representatives or other constituent representatives may be invited to attend and participate in the meetings of
standing committees and of special committees, except executive sessions of the committees. The representatives shall be selected by the President of the University in such manner as he/she deems appropriate.

(c) The Board welcomes the opportunity for expression of public views on issues before the Board. To accommodate such expression, the Board reserves a portion of its regular meeting for individuals who wish to address the Board. All persons wishing to speak must preregister by completing a Request to Address form and submit it to the Office of the Secretary of the Board of Trustees no later than 48 hours before the start of the meeting (typically, Wednesday, at 1:30 p.m., 48 hours before Friday meeting at 1:30 p.m.). The Secretary will review this request and notify the person making the request whether he/she may give public comment at the next meeting. The Board will allow up to thirty minutes for public comment/questions per meeting. An individual speaker will be permitted up to three minutes for a presentation. This will be strictly adhered to with assistance of a timekeeper. Thus, a maximum of ten speakers will be scheduled for each Board meeting.

When the number of requests to address the Board at a given session exceeds the time available, requests will be approved based on the date the written request was received by the Secretary of the Board. In addition, preference will be given to subject matters that relate to the agenda for the relevant Board meeting and to avoid repetitiveness. Finally, the Board will not hear presentations or entertain questions on the following topics: issues under negotiation as part of the University’s collective bargaining process; the employment status of any specific individual; statements concerning the private activities, lifestyles or beliefs of individuals employed by or associated with the University; grievances of individual students or employees; proposals or bids for contracts; or pending or threatened litigation involving the University.

(10) **Photographic and Recording Equipment.** Visitors to the meeting, including representatives of the news media, shall be allowed to use battery-operated audio tape recorders, television cameras and photographic equipment subject to the following regulations:

(a) A designated area in the meeting room shall be used by all visitors to the meeting using television cameras or photographic equipment.

(b) Television cameras and related equipment shall be allowed entry into the meeting room for set up purposes during the one-half hour period prior to the starting time of the morning and afternoon meetings. Television cameras and related equipment shall not be allowed entry into the meeting room after the starting time of the meeting, except during the course of a meeting recess, in which event entry will be permitted.

(c) Television cameras and photographic equipment shall be required to use available light during the meeting. Artificial lighting and flashes shall not be used during the meeting.

(d) No voice-over broadcasting shall be permitted during the meeting.

(11) **Procedures for Committee Meetings and Board Meetings.** In conducting the business of the Board of Trustees, its Standing Committees, and its Special Committees, the procedures for the meetings of the Standing Committees and the Special Committees shall provide for full discussion of both information and action items. Following discussion of action items, Standing Committees will vote to recommend an action to the Board of Trustees. Special committees recommend action to Standing Committees. The Board of Trustees meeting will be devoted primarily to (a) taking formal action on committee recommendations as a block, with Board members having the opportunity to raise questions concerning any of the recommended action items and to call for a separate vote on a given item; (b) considering and acting upon matters which have not come to the Board through a Standing Committee; and (c) receiving the report of the President of the University. The vote of each member of the Board or of a committee on any resolution, rule, order, regulation, ordinance or the setting of official policy must be publicly cast and, in the case of a roll call vote, recorded.

(12) **Agenda for the Meetings.** The agenda and supporting material for the meetings of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees shall be available to the public at the time of the meetings. In addition to making available to the public at the time of the meeting the agenda and supporting material, the University will make available five days in advance of the meeting an agenda of items to be considered with a note that the agenda of items is subject to change without notice prior to the meeting.
Executive Sessions of the Board of Trustees. The Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees may hold an executive session for one or more of the following reasons:

(a) To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective officer or employee or current officer or employee employed or appointed by the University, or former officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting.

(b) To hold information, strategy and negotiation sessions related to the negotiation or arbitration of a collective bargaining agreement or, in the absence of a collective bargaining unit, related to labor relations and arbitration.

(c) To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

(d) To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

(e) To review and discuss University business which if conducted in public would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

(f) To discuss matters of academic admission or standings.

The executive session may be held during an open meeting, at the conclusion of an open meeting, or may be announced for a future time. The reason for holding the executive session must be announced at the open meeting occurring immediately prior or subsequent to the executive session. If the executive session is not announced for a future specific time, members of the Board of Trustees shall be notified 24 hours in advance of the time of the convening of the meeting specifying the date, time, location and purpose of the executive session. Official action on discussions held in executive session shall be taken at an open meeting. An executive session may be called by the President of the Board of Trustees or the President of the University, or, in the absence of the President of the Board of Trustees, the Vice President of the Board. A majority of the members present and voting may determine to adjourn and direct that notice of a public meeting at a subsequent time be given, rather than proceed in executive session.

Maintaining Order. The presiding officer at public meetings of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees shall have the authority to maintain order during the public meeting. Any person who, in the opinion of the presiding officer, prevents, disturbs, or interrupts a public meeting may be requested to leave the public meeting, and, upon failure to comply, may be subject to forcible removal and/or arrest for violation of the Penal Code of Pennsylvania.

Minutes of Public Meetings. The minutes of public meetings of the Board of Trustees, its Executive Committee, its Standing Committees, and its Special Committees shall be available for inspection and copying during regular business hours at the office of the Secretary of the Board of Trustees. A copy of minutes of public meetings shall be available to a member of the public upon payment of the reasonable cost of reproduction.

Revisions in the Rules and Regulations for Public Meetings. The Board of Trustees will periodically review the Rules and Regulations for the Conduct of Public Meetings and make such revisions as experience indicates are appropriate and desirable.